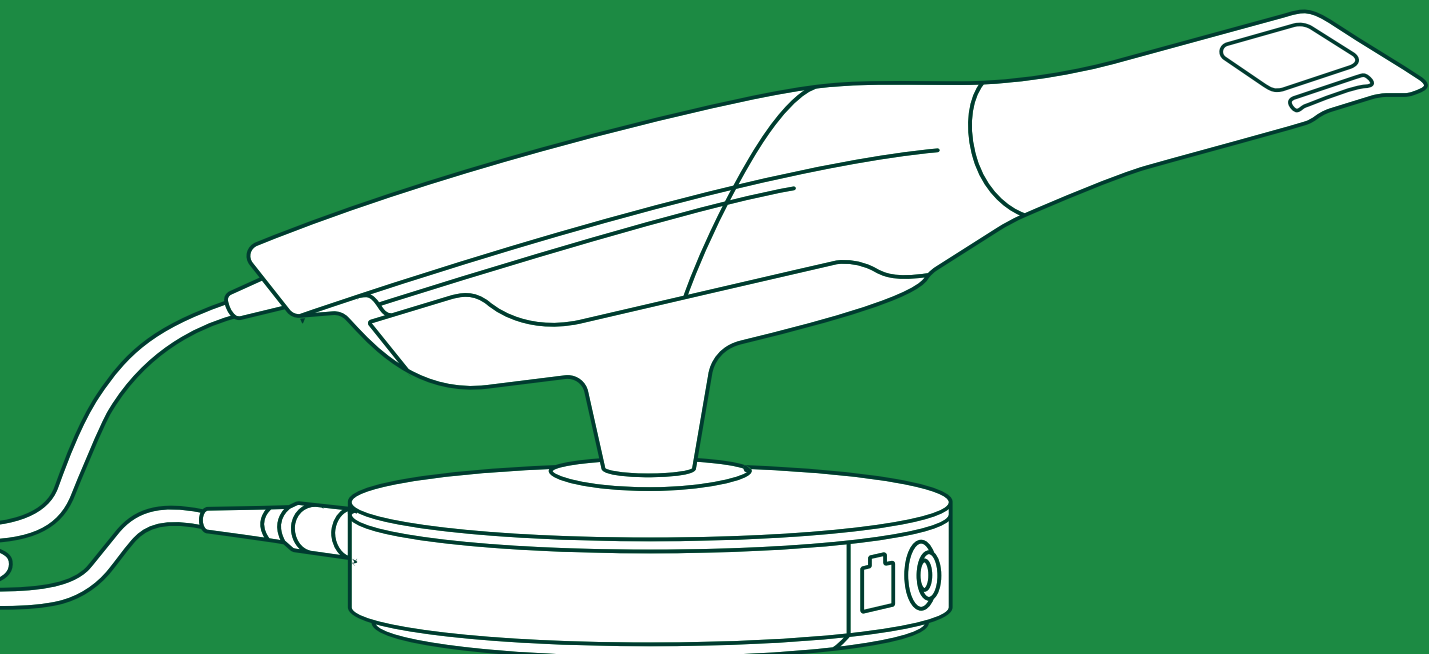
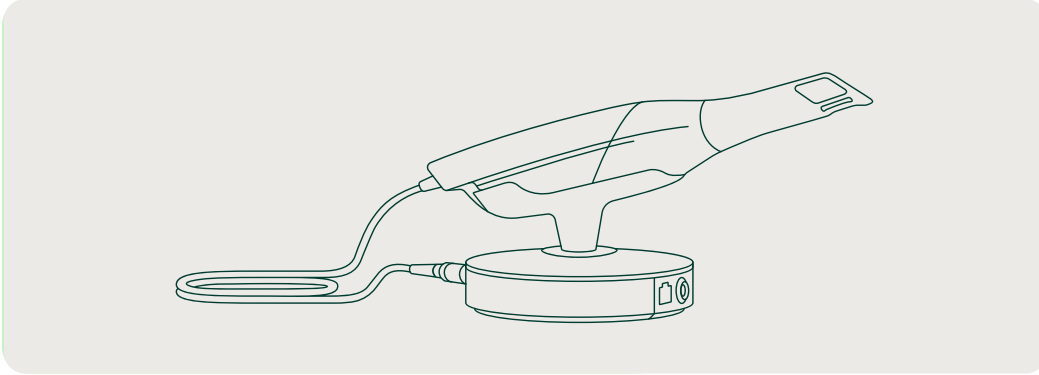


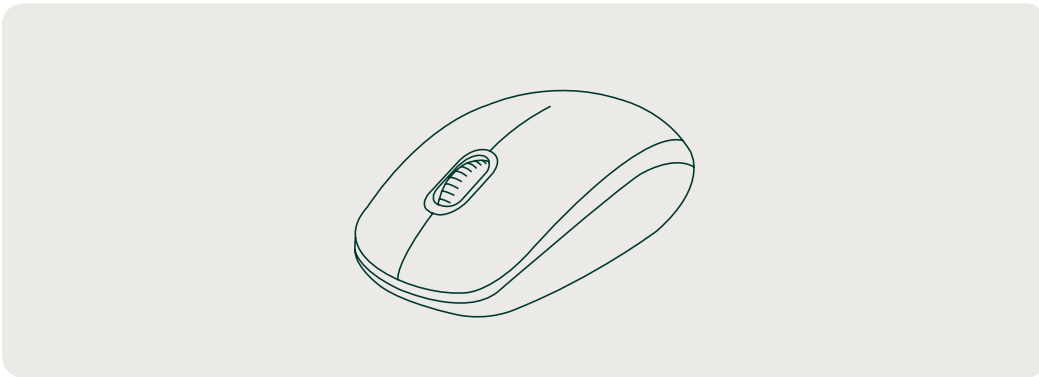
How to set up your scanner



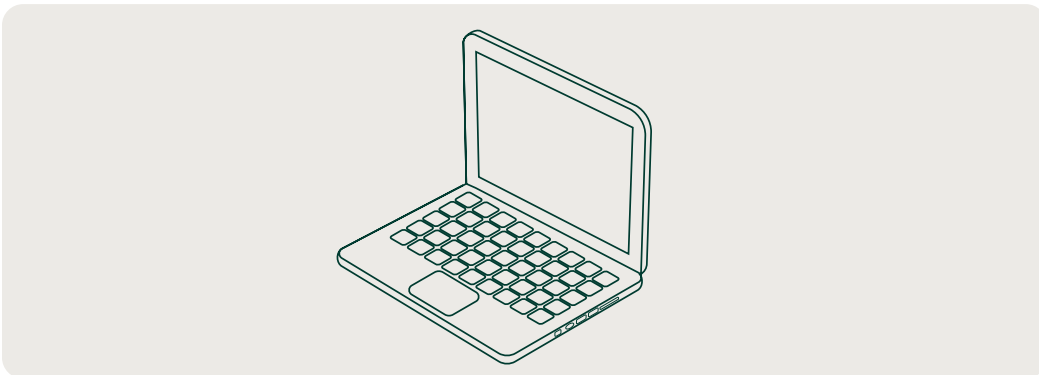
What's Included



IN SCANNER BOX | 3SHAPE INTRAORAL SCANNER + CABLES



IN SCANNER BOX | MOUSE



IN DANDY BOX | LAPTOP + CABLES

Please keep your boxes. They might come in handy in the future.

STEP 1

Set up your Doctor profile in the Dandy Portal

Before setting up your scanner, look for an email from Dandy (doctors@meetDandy.com) titled "Welcome to Dandy! Here's how to get started."

Follow the instructions in the email to set up a Doctor profile with Dandy.

Please note: this action should be completed by the Doctor first in order to ensure proper setup of the laptop and scanner. Office managers, Dental Assistants, Dental Hygienists and other staff members of the practice will be able to set up their own profiles in the Dandy Portal later.

dandy

Welcome to Dandy!

Get started by setting up your Dandy Portal account where you can track your equipment order and get a head start on your onboarding checklist.

What's the Dandy Portal?

The Dandy Portal is your single source of truth for all your lab work. Manage your lab orders, check case statuses and delivery dates, get on-demand support, and so much more.

Use the verification code below to log in and begin creating your practice profile.

Dandy verification code

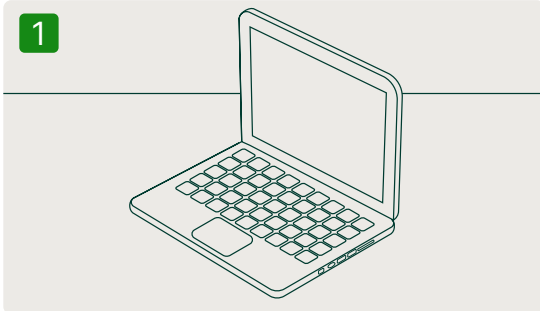
This code is unique to your practice and ensures that your account is secure.

[verification code]

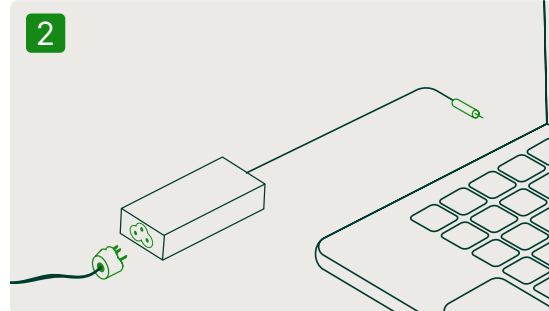
Set up my Dandy portal

STEP 2

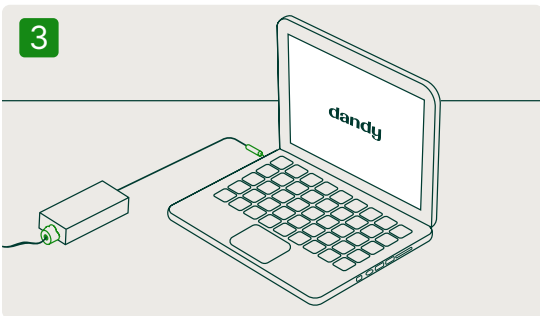
Set up your laptop and scanner



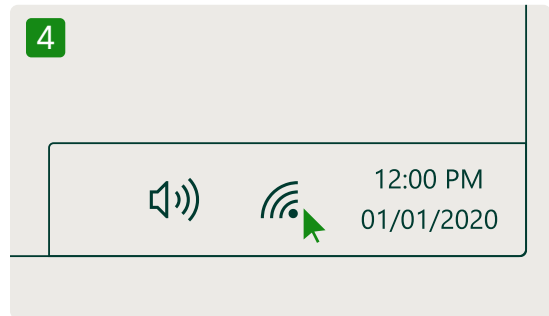
Find the laptop in the Dandy box and place it on a stable surface.



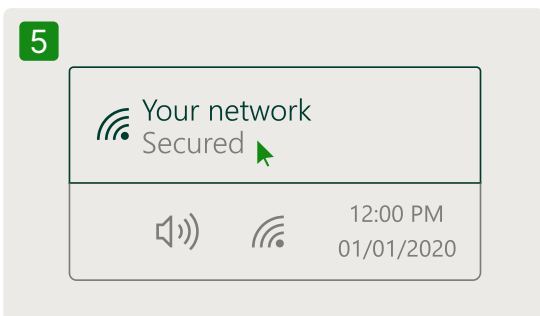
Find the laptop charger and plug everything together.



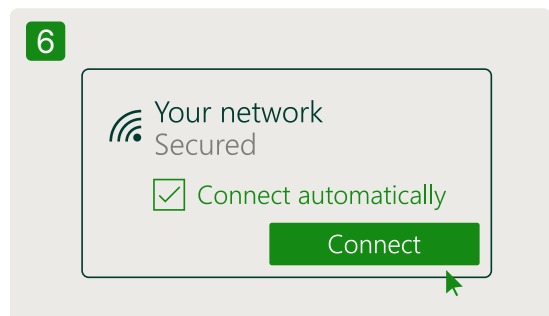
Turn the laptop on and wait until it's fully booted.



Click on the WiFi button on the bottom right.



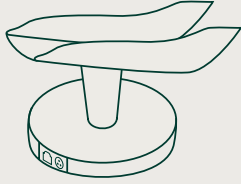
Find your private secured WiFi Network, select it and enter your password key.



Turn on "Connect automatically" and click on "Connect."

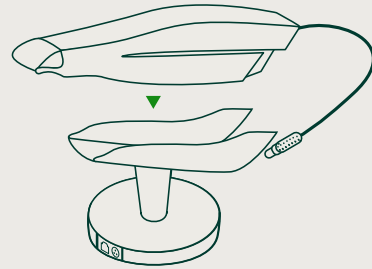
We provide the J5Create adapter as a courtesy. This device is meant to be used in emergency situations when wifi is not functioning. Please leave it in the box unless otherwise instructed.

7



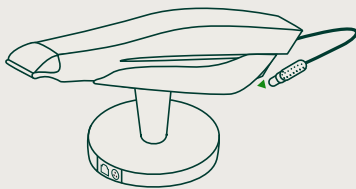
Find the scanner base and place it on a stable surface.

8



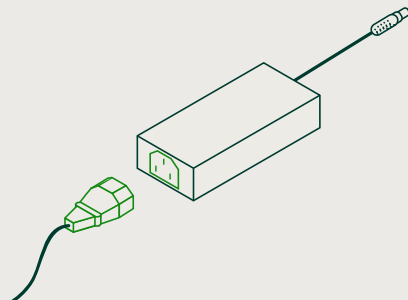
Find the scanner wand and place it on the stand. Notice the scanner base has two sides. One side contains a single port while the other side has two ports.

9



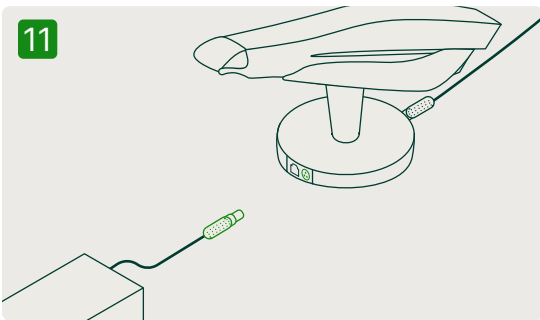
Plug the scanner wand cable into the side with the single 5-prong port.

10



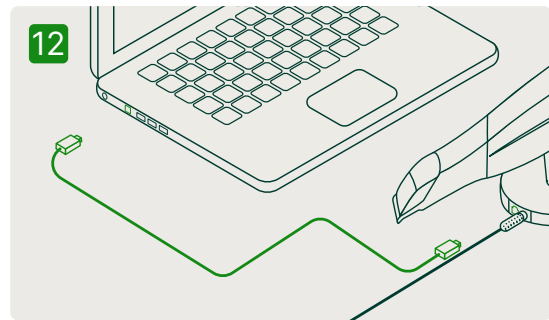
Find the power supply and brick and connect them together.

11



Connect the power cable to the 3-prong port on the front of the base then plug into an outlet. When scanner is receiving power, a green light will illuminate on the back of the scanner base next to the single port.

12



Lastly, Using the ethernet cable, plug one end into the port on the scanner base and the other end directly into the laptop computer.

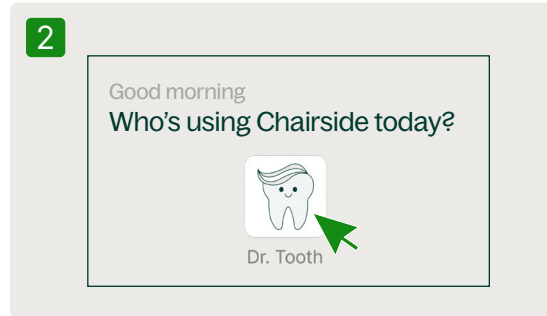
If the indicator light is red at the end of set up, check if all the cables are well plugged in.
If it's still red, give us a call at: (267) 310-3332.

STEP 3

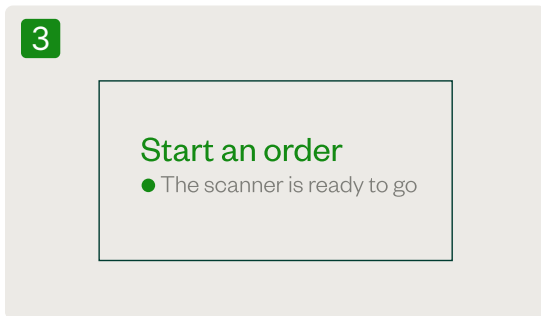
Set up Chairside software and calibrate your scanner



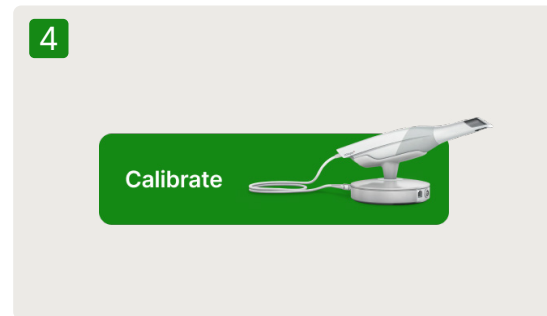
On your laptop, double-click the Dandy Chairside icon to open it.



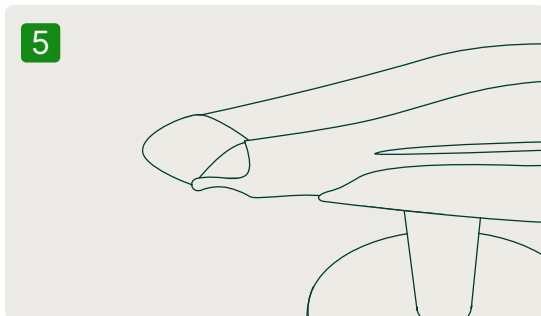
Select the Doctor profile that you previously set up in the Dandy Portal.



Check that the scanner is set up and connected by looking for the green light indicator.



Calibrate the scanner by pressing the "Calibrate" button on the Chairside home screen and following the on-screen instructions.



Sterilize the scanner and tips. Do **not** use CaviCide wipes on mirror tips.



For best practices on **scanner sterilization**, please review this [Sterilization Guide](#).

If the indicator light is red at the end of set up, check if all the cables are well plugged in. If it's still red, give us a call at: (267) 310-3332.

Get ready for training

Our live virtual training is recommended for everyone in the practice who plans on using the scanner. **All steps for self-guided setup should be completed at least 48 hours in advance of your training date.** Staff members who attend live are eligible to receive 2 CE credits.

Overview

The training is focused on ensuring you and your staff are confident in scanning and submitting cases to Dandy. We'll cover:

- ✓ Scanning workflows for crown & bridge cases
- ✓ Scanning technique and best practices
- ✓ Scanning practice and coaching for each individual
- ✓ Introducing Dandy support and additional resources

It is important that these steps are completed at least 48 hours before your scheduled training date.

We suggest setting up the equipment in an operatory at the office as the second half of training includes practicing scanning on staff members.

It is important that all equipment is set up ahead of your training. For video tutorials on how to set up your Dandy equipment, sign into the Portal: practice.meetDandy.com



Additional scanning resources and tips

Now that your equipment is set up, you and your staff can practice scanning each other ahead of your first patient! Use Wellness Scans in the Chairside software to practice full arch scanning.

We encourage you to review our latest resources so that you can master digital workflows for great patient experiences and practice efficiency.

Great restorations start with great scans. Scans with jagged interproximal contacts can lead to bulkier designs, while unclear margins make it harder to design restorations that seat perfectly. Both issues lead to more chairside adjustments for you and your patient, which we want to avoid at all costs.

Our team has identified the best techniques for ensuring great scan quality. Please read more about:

- ✓ Margin Scanning
- ✓ Retraction Techniques
- ✓ Interproximal Scanning
- ✓ Prep Styles

Head to meetDandy.com/scanning and review all of our latest resources to ensure consistent, high-quality restorations every time.



We are excited to partner with you and help your practice go digital with Dandy!



Looking for more help?

All of the steps and information in this guide have accompanying video tutorials that can be found in the Dandy Portal!

Still have questions?

We're just a chat, call, text, or email away.

practice.meetDandy.com

267-310-3332

doctors@meetDandy.com
